



**BOUGHTON MALHERBE PARISH COUNCIL**

[www.boughtonmalherbe-pc.gov.uk](http://www.boughtonmalherbe-pc.gov.uk)

**Minutes of the Full Meeting of the Parish Council held on  
Monday 3<sup>rd</sup> November 2025 at 7.30 pm in the Village Hall**

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**Present:**

Cllrs N. Eastwood (Chairman), L. Hook, C. Tomlinson

**In Attendance:**

Mrs M. Norris (Clerk)

The Chairman opened the meeting at 7.30 pm.

**25/11/01 Apologies & Declarations of Interest**

- a) Apologies were received and accepted from Cllr Thompson and Cllr Peter due to other commitments.
- b) No changes were declared to the Register of Interests.
- c) No declarations of pecuniary or other interests were made regarding any agenda items.
- d) No requests for dispensation were received.
- e) No declarations of lobbying were made.

**25/11/02 Public Session**

The Chairman opened the public session. No members of the public were present, and no matters had been raised for discussion.

**25/11/03 Minutes of the Previous Meeting**

The minutes of the Boughton Malherbe Parish Council meeting held on 1st September 2025 were approved as a true and accurate record and duly signed by the Chairman.

**25/11/04 County & Borough Councillor Reports**

No reports were received from the County Councillor or Borough Councillor.

#### **25/11/05 Matters Arising / Updates from Previous Resolutions**

- The Clerk confirmed that no volunteers had come forward to participate in the Community Speedwatch initiative.
- As Cllr Thompson was absent, no update was available regarding the quotation for the fingerpost sign.
- The Clerk confirmed that a Poppy Wreath had been purchased by the Parish Council for Remembrance Sunday.
- The clerk confirmed that balances from Lloyds were in the process of being transferred.

#### **25/11/06 Planning**

- a) No new planning applications had been received for comment during this period.  
b) No planning decisions had been received since the previous meeting.

#### **25/11/07 Finance**

##### **Bank Balances (as at 3 November 2025)**

Lloyds Community Account (1062)	£541.97
Lloyds Instant Online (4862)	£2,280.64
Lloyds 32 Day Notice (00LS)	£42,403.14
Nationwide	£14,973.40
Cambridge & Counties	£25,114.73

##### **Receipts since September 2025 meeting:**

- Interest (Lloyds 4862): £ 2.58
- Interest Lloyds : £1.62
- Maidstone Borough Council: £84.00

##### **Schedule of Payments for Approval- November**

Invoice Date	Amount	Payee		Reference
October 2025	£700.00	Nu Venture	Bus Service	3213
Sep/Oct	£885.12	M Norris	Clerk Salary	
6 October 2025	£24.49	M Norris	Poppy Wreath	12002289767

November	£500.00	St Nicholas Church	Donation in line with budget	
November	£50.00	Air Ambulance	Donation in line with budget	
Total £2159.61				

#### **Resolution:**

The schedule of payments for November and the bank reconciliation had been circulated to members prior to the meeting. Payments were authorised accordingly. The PC was advised that the Chair had been in contact with Nationwide to secure better access to the account and will chase them for a resolution

#### **25/11/08 Parish Council Budget 2026/2**

Councillors discussed the draft budget in preparation for setting the precept. In recognition of the inflationary climate, the PC agreed to uplift the budget by 5% and directed that the Clerk will update the budget lines as agreed and reissue the revised draft to members for review.

#### **25/11/09 Correspondence**

a) Cllr Hook agreed to inspect the grit bin and confirm whether a winter grit delivery is required.

**Action:** Cllr Hook

b) The Clerk confirmed that she had contacted the Church regarding Mr Andrew Grigsby's request. The Senior Church Warden has confirmed arrangements for placing crosses on the three graves as requested and the Clerk informed Mr Grigsby accordingly. A letter of thanks had been received

#### **25/11/10 Reports on External Meetings Attended by Councillors**

Cllr Tomlinson reported on the recent KALC meeting. It was agreed that a provisional date should be set for a planning meeting to discuss any matters arising from Maidstone Borough Council's forthcoming Heathland and Gypsy & Traveller proposal.

#### **25/11/11 Christmas – Carols Around the Tree**

Councillors agreed to hold the event on **Friday 19th December**.

Arrangements will be finalised once attendance numbers are known, and refreshments will be organised within the budget previously agreed at the September meeting.

#### **Part II – Exclusion of the Public and Press**

#### **25/11/12 Bus Service**

The Clerk reported that, following a recent meeting with neighbouring parishes and other stakeholders, an application for grant funding has been submitted. No further details are available at this time.

There being no further business, the Chairman closed the meeting at **8.00 pm**.

DRAFT