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NOTICE OF A MEETING OF THE PARISH COUNCIL

To: All Councillors,

You are hereby summoned to a Meeting of Boughton Malherbe Parish Council at 7.30pm
Monday 1 September 2025 to be held at Grafty Green Village Hall.

Dated: 22nd August 2025

Marie Norris, Parish Clerk

Members of the public are very welcome to attend and will have an opportunity to speak. All
background papers can be found at : [BMPC Full Meeting September](#)

BUSINESS TO BE TRANSACTED

1. (a) Apologies for absence received and confirmed by the Council.

(b) Declarations of changes to the Register of Interests.

(c) Declarations of Pecuniary Interest or other interest as defined by the Kent Code of Conduct and Localism Act 2011 on any items on the agenda.

(d) Requests for Dispensations.

(e) Declarations of Lobbying

2. Public Session: Chairman to invite members of the public to speak on any items on the agenda only. The duration of speaking time will be at the Chairman's discretion.

3. To resolve that the minutes of the Boughton Malherbe Full Parish Council Meeting held on 7th July 2025 to be taken as read, confirmed as a correct record and signed by the Chairman.

4. County Councillor/Borough Councillor Reports

5. Receive progress and update of resolutions from the last meeting (Information only)

6. Planning

(a) To consider any planning applications received for consideration up to the date of the meeting.

APPLICATION REF: 25/503371/FULL

ADDRESS: Little Southernden Southernden Road Headcorn Kent

COMMENTS DUE BY: 5 September 2025,

- (b) To note planning decisions received from the Borough Council on recent applications.

7. Finance

- (a) To note receipts of Income
- (b) To authorise payments listed on the schedule
- (c) To receive the bank reconciliation

8 .Bank Account Review

- a) Update on progress of Nationwide Account Closure
- b) To consider Cllr Thompson's findings on accounts to hold reserves.

9. Planning Policy Advice

- a) Review response from T Gilbert

10. Neighbourhood Plan

- a) To determine the way forward

11. Traffic Calming Measures

- a) To consider if there is a requirement for further action by the PC on this matter at this point.

12. Local Government Service Pay Award

- a) To note the 25/26 pay award for clerk (spine point 11)

13. Purchase of Wreath for Remembrance Service

- a) Consideration for the above

14. Christmas Preparations

- (For discussion)

Marie Norris

Clerk to Boughton Malherbe Parish Council