



## **BOUGHTON MALHERBE PARISH COUNCIL**

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Minutes of the Ordinary Parish Council Meeting held on Monday 6<sup>th</sup> January 2025, at 19.30 at Grafty Green Village Hall

Meeting Ref: 007/2024

**Present :** Cllr Eastwood (Chairman) Cllr Hook, Cllr Tomlinson, Cllr Thompson  
Marie Norris (Clerk)

**01.25.01 Welcome and apologies for absence**

- a) The chairman welcomed everyone. Apologies were received from Cllr Peter due to work commitments. This was accepted by the members.
- Ward Cllr Trzebinski also sent apologies due to a prior work commitment.
- b) Councillors had no changes to the Register of Interests to declare.
- c) No declarations of Pecuniary Interest were made.
- d) There were no requests for dispensations.
- e) There were no declarations of lobbying.

**01.25.02 Public Session/Open Forum**

There were two members of the public in attendance. The subject of Speedwatch was raised and it was asked whether the PC will be implementing a Speedwatch programme within the village. The chairman advised that there were no current plans but suggested that the resident contact David Jenkins details who facilitated this previously. The chairman will provide his contact details

A drainage problem was highlighted to the PC. Water was currently collecting on the road and pavement by the public house footpath and the road towards Woodcock Lane. A resident had reported the problem to KCC Highways on two separate occasions and requested that the PC follow up on this matter. The Chairman asked if photographic evidence could be supplied and the PC would then submit this to KCC Highways along with a report .

Action: Clerk

**01.25.03 Confirmation of the Minutes of the last Ordinary Parish Council Meeting**

Councillors were asked if they had any comments regarding the accuracy of the Minutes of the Ordinary Parish meeting that took place on the 4<sup>th</sup> November 2024. No comments were made.

**Resolved:** The minutes of the Ordinary Parish Council Meeting held on the 4<sup>th</sup> November 2024 were signed by the Chairman as a true record.

**01.25.04 Confirmation of the Minutes of the Planning Committee Meeting**

Councillors were asked if they had any comments regarding the accuracy of the Minutes of the Planning Committee that took place on the 9<sup>th</sup> December 2024. No comments were made.

**Resolved:** The minutes of the Planning Council Meeting held on the 9<sup>th</sup> December 2024 were signed by the Chairman as a true record.

**01.25.05 Reports from Borough / County Councillors**

No report was submitted.

**01.25.06 Clerks report and update of resolutions from last meeting**

**01.25.06 Planning Applications**

Reference: 24/505101/LBC

Little Southernden, Southernden Road, Headcorn Kent TN27 9LL

Proposal: Listed Building Consent internal and external alterations including Installation of boiler and flue, staircase, freestanding solid stove, loft hatch and ladder. Steel lintels installed over south elevations windows, small window and vent removed and in-filled with masonry on east elevation, beam over chimney raised. Installation of 4x security cameras and 5x outside lights. Replacement of windows and roof tiles like for like. Enlargement of patio, erection a rear lean-to on outbuilding including insertion of solar panels and roof re-felted . (Works completed). – Awaiting decision

**Planning Applications Decided**

Reference 24/504047/Full

Yew Tree Farm , Eastwood ME17 2DQ

Construction of a single storey side extension. Insertion of rooflights over the rear roof slope (part retrospective)

Status Decided

Decision Application Permitted

Reference 24/504524

Wrens Nest Headcorn Road Grafty Green Kent ME17 2AP

Proposal Erection of a single storey rear infill extension, removal of window and section of wall below the window.

Status Decided

Decision Application Refused

**01.25.08 Financial matters**

**a) Receipts of Income**

Received since 4<sup>th</sup> November 2024

£12.09 Lloyds Instant Access Account

**b) To Authorise Payments listed on the schedule**

i) M Norris Clerk Salary Nov/Dec

£843.87

ii)	Village Hall Hire, 4 <sup>th</sup> Quarter	£100.00
	<b>Total</b>	<b>£943.87</b>

**Resolved** All payments were approved by Councillors in attendance.

**c) Bank Reconciliation**

Lloyds Treasures Account	£1,448.75
Lloyds Inst Online	£7,240.79
Lloyds 32 Day Notice	£41,696.99
Nationwide	£14,973.40
Cambridge & Counties	£24,165.11

**d) To discuss and approve the FY25/26 Budget and Precept**

A copy of the 24/25 budget and the actuals to date and projected figures to year end had been submitted to the PC prior to the meeting. The PC approved the budget for 25/26 and the precept was set at £7546.00 The clerk will forward the precept to Maidstone Borough Council.

Action: Clerk

**01.25.09. Matters of Correspondence Raised** *(for information purposes only no decisions can be made under this item)*

Matters of correspondence have been sent to the PC members via the clerk at the time of receipt. An email that had been received by the clerk concerning Redhill Stables, Lenham Road and options to improve biodiversity on the land. The PC agreed that Headcorn Parish Council would be best placed to deal with this matter.

**01.25.10 KALC**

Cllr Tomlinson reported that she had attended the last meeting of the KALC where the main topic of conversation had been the Gypsy and Traveller Plan Preferred Approaches Consultation Document. The minutes of the meeting will be issued by KALC and sent to the PC via the clerk.

**01.25.11 Neighbourhood Plan**

The PC discussed how to begin producing a neighbourhood plan. Cllr Thompson agreed to look for a template online. The clerk will also investigate options for funding and report back at a future meeting.

**01.25.12 Neighbourhood Watch**

No volunteers have yet made themselves known to the PC. The PC questioned whether there was an appetite for a neighbourhood watch scheme in the village. Cllr Hook will raise this at a future village hall coffee morning meeting. It was agreed that this item be removed for the agenda until we had feedback from residents at the coffee morning.

**01.25.13 Defibrillator Training**

The PC are currently awaiting an update from Cllr Peter as to whether the Fire & Rescue Service could provide training. As Cllr Peter was not in attendance at the meeting, an update was not available at this time.

**01.24.14**

**Hugo Fox Domain Name**

The PC discussed whether we wish to change the domain name to a .gov.uk address. It was agreed that the clerk would investigate this further. The chairman also requested that the clerk investigate whether the previous email BoughtonMalherbe.org.uk could be discontinued

**01.24.15**

**Matters for Information**

- The council briefly discussed whether the PC could move their meetings to a second Tuesday of the month. No decision was made and the clerk would look into this further.
- Signage for the Green. The clerk will make enquiries with KCC regarding installing /purchasing a finger sign for the village Green

**01.24.16**

The date of the next Ordinary Parish Council meeting will take place on Monday 3<sup>rd</sup> March at 7.30pm at Grafty Green Village Hall. There being no other business the Chairman thanked all for attending and closed the meeting at 20.27 hours